

S E Thurston Fire Authority
and
East Olympia Fire District 6
Volunteer Share Program



I. Background

East Olympia Fire District 6 (EOFD) and SE Thurston Fire Authority (SETFA) are neighboring agencies with a shared philosophy which encourages working collaboratively to accomplish a shared priority; "responding to and taking care of sick and injured people and putting out fires".

In line with this philosophy, we currently have Interlocal agreements in place to share chief-on-call which provides 24/7 command officer responsibilities; facility maintenance personnel; and apparatus maintenance personnel. We are currently blending both agency's pre-fire academy training for new members seeking to become volunteer firefighters and EMT's. This effort has been instrumental in sharing resources to provide initial training and build relationships at all levels.

SE Thurston Fire Authority currently operates with a combination of 21 career firefighters supported by 20 to 25 active volunteer firefighter/EMT's managed by one career volunteer coordinator and one volunteer coordinator. This concept has been successful in ensuring all interested parties have an active voice in the volunteer program. SETFA volunteers routinely staff the aid unit, an important part of SETFA's BLS transport program. In addition, volunteers play an important role in the public education and fire prevention programs.

East Olympia Fire District #6 staffs two stations with a combination of 6 career firefighters, 9 part-time firefighters, and 20 to 25 active volunteer firefighters/EMT's, and resident firefighters. Much like SETFA, EOFD also has used a volunteer coordinator to support new recruits and EMT's beginning their initial training through the county recruit academy or through the Thurston County Medic One EMT program. The volunteer coordinator has served to provide mentoring and coaching for ongoing skills maintenance, and assisting new members reach the end goal. District #6 is also currently building its own BLS transport program and is looking at a shared BLS transport training program that will benefit both agencies.

Both agencies recognize the importance of having a robust volunteer cadre in addition to career staff to help provide additional staffing to deliver essential quality service to their citizens. It is the intent of this program to provide more opportunities to both agency's volunteers to acquire additional skills training and call volume, while continuing to build and promote positive relationships while serving the public.

II. LEGAL CONCERNS

- a. Board for Volunteer Pension and Relief Fund
 - 1. Communications with the Board for Volunteer Firefighters Pension and Relief revealed the need for each volunteer member of the shared volunteer pool to have a home agency which would be responsible for paying the annual Pension and Relief dues. Additionally, Pension and Relief required an Interlocal Agreement agreed upon by both SETFA and EOFD.
- b. VFIS Insurance
 - 1. After consulting with the insurance and risk loss manager for both SETFA and EOFD, we will ensure that we establish joint training objectives which are the same in nature and establish ongoing joint training.
- c. Interlocal Agreement (attached)
- d. Compensation
 - 1. Appendix A (attached)

III. AGENCY REQUIREMENTS

- a. Shift Requirements
 - 1. Identified in the Interlocal agreement (IV. e)
- b. Levels of Qualification
 - 1. Identified in the Interlocal agreement (IV. b)

IV. TRAINING REQUIREMENTS

- a. Skill Verification
 - 1. Appendix C
- b. Combined Agency Training

**Interlocal Agreement
Volunteer Firefighter/EMT Share Program
By and Between
SE Thurston Fire Authority and East Olympia Fire District 6**

THIS INTERLOCAL AGREEMENT, (the "Agreement") is made and entered into this 11th day of March, 2020, pursuant to RCW 39.34, the Interlocal Cooperation Act, by and between SE Thurston Fire Authority (SETFA), a municipal corporation organized and existing under the laws of the State of Washington, and East Olympia Fire District 6 (EOFD) a municipal corporation organized and existing under the laws of the State of Washington and hereinafter also collectively referred to as the "Parties" for the benefit of the public.

I. PURPOSE

This Interlocal Agreement is entered into by SETFA and EOFD in order to establish a framework that will enhance each agency's volunteer firefighter/EMT program. To this end, the legislative bodies of SETFA and EOFD authorize their respective departments to establish procedures that will render each other the maximum cooperation practical in the combined sharing of volunteer personnel and volunteer training resources.

Both SETFA and EOFD have cooperated with each other in providing mutual aid and service delivery for a significant number of years. Additionally, both SETFA and EOFD share boundary areas.

It has been demonstrated that the functional sharing of like resources results in financial efficiencies, increased effectiveness, and the reduction of duplication. The intent of this agreement is to share the unique strengths of both agencies volunteer programs in order to provide an enhanced level of emergency services.

AUTHORITY

The parties enter into this Agreement pursuant to the authority vested in them under the following provisions of the law of the State of Washington: Chapters 38.52, 39.34, and 52.12.031 and Section 35.84.040 of the Revised Code of Washington, for the mutual benefit of the citizens they serve.

The Board of Commissioners for SETFA and EOFD have determined that it is in the best interest of each entity and the citizens to share volunteer training and operations. The joint and shared operations will provide efficiencies, cost savings and other tangible and intangible benefits.

II. DURATION

The duration of this Agreement shall be for one year. However, the Agreement shall be automatically continued from year to year unless terminated as provided below.

III. MODIFICATION, REVIEW, INTERPRETATION AND TERMINATION

A. Modification/Review

This agreement may be modified by mutual agreement of both parties hereto and shall be reviewed no less than every two years. No modification or amendment to this agreement shall be valid unless evidenced in writing and properly agreed to and signed by both SETFA and EOFD.

B. Interpretation

This agreement is and shall be deemed jointly drafted and written by both parties and shall not be construed or interpreted against the party originating or preparing it.

C. Termination

Either party may terminate this Agreement by providing a letter of intent to terminate with not less than sixty-days' (60) notice at any time. Said letter shall be sent to the Fire Chief and governing body of the affected party.

IV. VOLUNTEER PERSONNEL

A. Volunteer Participation

On the effective date of this agreement, all qualified and participating SETFA volunteer members may become volunteer members of EOFD, and all qualified and participating EOFD members may become volunteer members of SETFA. This program is a voluntary program, members are not required to have dual membership.

B. Qualifications

Members who wish to participate in the volunteer sharing program shall be dual certified as an EMT, including being current with ongoing

Otep, and IFSAC Firefighter -1. Wildland Red Card certification is preferred. Dual members will also be required to complete a skills verification, as agreed upon by both agencies, before being allowed to participate in the volunteer sharing program. (Appendix C)

C. Compensation

Members participating in the volunteer share program will be compensated by each agency at the rates identified in Appendix A. Members participating in the SETFA transport program will receive an additional stipend in addition to their normal shift stipend as identified in Appendix A. Total compensation cannot exceed 20% of the host agency's full-time entry-level firefighter position.

D. Sponsored Personnel

Each agency agrees to sponsor a minimum number of volunteer members in their budget each year. The initial sponsoring agency shall be considered the "home agency".

Sponsoring home agencies are responsible for initial expenses to include:

- Entry medical physical
- Personal protective equipment
- Board for Volunteer Firefighters Disability and Pension fees
- Station wear

Both agencies will identify the maximum number of volunteers participating in the shared volunteer program.

E. Shift Requirements

For members to be eligible participants in the joint volunteer share program, they must maintain their home agency monthly shift requirements, as well as pull a minimum of 24 hours of shift time monthly at the opposite agency.

Scheduling will be fulfilled utilizing "CrewSense". Appendix C of this document identifies vehicle assignments for apparatus at both agencies *Members shall sign up for shifts on the 15th of the current month for the preceding month.*

V. DISPUTE RESOLUTION

The parties agree to make all reasonable efforts to resolve through informal, good faith negotiations any disputes concerning the terms and conditions or performance of this agreement. If a dispute cannot be resolved through direct discussions, mediation, may, by mutual consent, be initiated. In the event the parties determine to initiate mediation, a mutual acceptable mediator shall be selected by the parties for the purpose of facilitating the mediation process. The mediator shall be selected based on his or her expertise with the nature of the matter in dispute and their ability to facilitate a settlement. The cost of mediation shall be shared equally between the parties.

In the event the dispute is not resolved in mediation or the parties do not agree to mediation, the parties may pursue any other form of relief provided by law. At all times prior to resolution of the dispute the parties shall continue to perform and comply with all requirements of this agreement in the same manner and the same terms as existed prior to the dispute.

VI. GOVERNING LAW AND VENUE

The laws of the State of Washington govern this Agreement, and any actions brought hereunder shall be brought exclusively in the Superior Court of the State of Washington in Thurston County.

SETFA and EOFD shall comply with all applicable state, federal and local laws in carrying out the terms of this agreement.

This agreement shall be interpreted in accordance with the laws of the State of Washington in effect on the date of the execution of this agreement.

VII. FILING

This agreement shall be filed with the Thurston County Auditor as required under RCW 39.34.010, or alternatively listed by such public agency's web site or other electronically retrievable public source.

Interlocal Agreement
Volunteer Firefighter/EMT Share Program
By and Between
SE Thurston Fire Authority and East Olympia Fire District 6

SIGNATURES:

S E Thurston Fire Authority

East Olympia Fire District 6

Dated: March 11, 2020

Dated: MARCH 11, 2020



Chairperson



Chairperson



Commissioner




Commissioner



Commissioner



Commissioner



Commissioner

Commissioner

Commissioner

Appendix A

COMPENSATION

AGENCY	Shift Point Value	Response/ Training Point Value	24-hour Shift	12-hour Shift	Transport Stipend
East Olympia Fire District 6	\$6.00	\$6.00	\$120.00	\$60.00	\$0
SE Thurston Fire Authority	\$5.00/hr.	\$0	\$120.00	\$60.00	Additional \$25 per Aid Unit Transport (Limited to 5 shifts per month for monthly average of \$975)

NOTE:

- Monthly or annual stipend cannot exceed 20% of an entry level career firefighter.

Appendix B

South East Thurston Vehicle Assignments

Station 21	Vehicle	Driver Position	Officer Position	Firefighter Position	Firefighter Position	Notes
Priority 1	Engine 21	Career	Career	Open	Open	
Priority 2	Aid Unit 21	Open	Open			Both positions must be EMT certified and current with OTEP
Priority 3	Brush 21	Open	Open			Must be Red Card Certified
Priority 4	Tender 21	Open				
Station 24	Vehicle	Driver Position	Officer Position	Firefighter Position	Firefighter Position	Notes
Priority 1	Engine 24	Career	Career	Open		
Priority-2	Aid Unit 24	Open	Open			Both positions must be EMT certified and current with OTEP

East Olympia Fire District 6 Vehicle Assignments

Station 61	Vehicle	Driver Position	Officer Position	Firefighter Position	Firefighter Position	Notes
Priority 1	Engine 61	Open	Career	Open	Open	Driver can be a part-time firefighter
Priority 2	Aid Unit 61	Open	Open			Both positions must be EMT certified and current with OTEP
Priority 3	Brush 61	Open	Open			Must be Red Card Certified
Priority 4	Tender 61	Open				
Station 64	Vehicle	Driver Position	Officer Position	Firefighter Position	Firefighter Position	Notes
Priority 1	Engine 64	Open	Career	Open		Driver can be a part-time firefighter
Priority 2	Aid Unit 64	Open	Open			Both positions must be EMT certified and current with OTEP
Priority 3	Brush 64	Open	Open			Can be cross-staffed with Aid Unity 64 Personnel and Red Card Certified
Priority 4	Tender 64	Open				

East Olympia Fire District 6

Firefighter Skills Verification

The following skills stations are assessed as pass or fail. Please circle the appropriate status secondary to the candidate's completion of each skills station. Complete the information at the bottom of the form prior to submitting.

Hydrant Water Supply

Pass/Fail

NFPA Standard: 1001, 2013 Edition	JPR: 5.3.15	FF1 Skill Sheet 42
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Conduct all initial hydrant work, direct the apparatus driver to proceed, flush the hydrant, connect the 5" LDH to the hydrant with a gate valve, and then remove all kinks and bends from the 5" LDH supply while proceeding to the engine.

Fire Attack Dry Line Deployment

Pass/Fail

NFPA Standard: 1001, 2013 Edition	JPR: 5.3.13	FF1 Skill Sheet 39
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Deploy a 1.75" pre-connect line from the engine to the forcible entry door prop. Conduct all pre-entry procedures and checks prior to forcing the door on the forcible entry prop.

Forcible Entry

Pass/Fail

NFPA Standard: 1001, 2013 Edition	JPR: 5.3.4	FF1 Skill Sheet 12
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Conduct all pre-entry procedures at the door and then conduct forcible entry through the forcible entry door prop, demonstrating knowledge and proficiency of forcible entry techniques utilizing the irons set.

Fire Attack Wet Line Deployment

Pass/Fail

NFPA Standard: 1001, 2013 Edition	JPR: 5.3.10	FF1 Skill Sheet 23
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Advance the charged pre-connect line at the nozzle position through the forcible entry prop, into the drill tower, and up to floor two of the structure for initial fire attack.

Fire Attack

Pass/Fail

NFPA Standard: 1001, 2013 Edition	JPR: 5.3.10	FF1 Skill Sheet 23
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Demonstrate all aspects of effective fire attack procedures and attains initial fire knockdown.

Hydraulic Ventilation

Pass/Fail

NFPA Standard: 1001, 2013 Edition	JPR: 5.3.11	FF1 Skill Sheet 33
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Conduct hydraulic ventilation from the nozzle position, demonstrating effective streams and product displacement.

Primary Search / Extension Check

Pass/Fail

NFPA Standard: 1001, 2013 Edition	JPR: 5.3.9 and 5.3.13	FF1 Skill Sheet 20 and 38
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Conduct a primary search of the fire room, demonstrating effective and fluent search techniques. Check in the fire room to clear the overhead attic and vertical wall spaces, demonstrating knowledge and ability of the process.

Ladder Placement

Pass/Fail

NFPA Standard: 1001, 2013 Edition	JPR: 5.3.6	FF1 Skill Sheet 16
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Demonstrate proficiency in placement of an extension ladder for roof access.

Evaluator Name _____ Evaluator Signature _____ Date _____

Candidate Name _____ Candidate Signature _____ Date _____