EMPLOYMENT OPPORTUNITY
APPLICATION SUBMISSION INSTRUCTIONS

POSITION: Part-time Firefighter Hiring List

DATE OPEN: September 8, 2017 **DATE CLOSED**: October 19, 2017
WAGES: $12.00 - $12.50/hour based on certifications
(This is not a bargaining unit position)

ANNOUNCEMENT:
East Olympia Fire District 6 is accepting applications for part-time firefighter. This position normally works under the direction of a Lieutenant. This position will be scheduled six 24-hour shifts and one 12-hour shift to a maximum of 160 hours per month.

MINIMUM QUALIFICATIONS:
High school diploma or equivalent; at least 21 years of age; completion of an accredited recruit academy, in addition to having one year experience as a volunteer firefighter; successful completion of the written test through Public Safety Testing, a valid Washington State Driver's License by hire date; a driving record consistent with requirements of District insurance carrier. Washington State EMT-B certification by hire date; Thurston County Medic One Protocol or obtain within 45 days of hire; and IFSAC Firefighter I certification by hire date; NWCG Certified Wildland FFII or obtain certification within one year of hire.

PROCESS:
Please read carefully the following instructions for applying for this position. Failure to follow these instructions will result in your application being denied. **To request an application:**

1. To be considered, you must have passed a written firefighter test through Public Safety Testing within one year prior to **October 2, 2017.**

2. Visit www.eofd.org to obtain an electronic version of the application and position description.

3. You may also obtain an application at Headquarters Station 61 at 8047 Normandy Street SE during normal business hours of 8:00 a.m. and 4:30 p.m.

To submit an application:

1. You must complete the East Olympia Fire District 6 application in its entirety. You must sign the application.

2. You must complete all the information on the background waiver. It must also **be notarized prior to submitting your application.**

3. You must submit a signed PAT waiver, only if you have no documentation of passing the CPAT. Otherwise, applicants who have passed the CPAT must submit a copy of their certificate.

4. You must submit a current driving abstract.

5. You must provide a copy of your Firefighter I Certification. If you are an out-of-state applicant, you must submit a copy of your state's Firefighter I Certification.

6. If you have a Wildland Firefighter II certification you must supply a copy of it as well. If you are an out-of-state applicant, you must submit a copy of your state's Firefighter II certification.

7. You must supply a copy of your Emergency Medical Technician Certification. If you are an out-of-state applicant, you must submit a copy of your state's E.M.T. certification or National Registry.

8. If invited to complete an application packet, completed applications may be submitted via one of the methods listed below. The deadline for applying is **October 19, 2017,** at 4:30 p.m., postmarks will not be accepted

    a. E-mail to: Inquiries@eofd.org

    b. Hand delivered to:
    8047 Normandy Street SE, Olympia, WA 98501

    c. U.S. Postal Service:
    East Olympia Fire District 6
    P.O. Box 578, East Olympia, WA 98540

    d. FEDEX/ UPS:
    East Olympia Fire District 6
    8047 Normandy Street SE, Olympia, WA 98501

9. Successful applicants may expect to participate in a skills test, oral boards, background checks, District physical exam, drug test, and Chief's interviews. If the applicant has no documentation of passing the CPAT, they may expect to participate in a District 6 physical agility test.